

Appendix 2
Business Cycle 2009 - for programmes delivered in 2010/11

Activity	Responsibilities	Timescale
Strategic analysis and Data packs for each LA	LSC	June 09
14-19 plan for its residents sets a clear strategy	LA	September 09
Local area statement of need	LA LSC	23 October
National commissioning framework issues for consultation	DCSF/LSC	Mid October
National statement of priorities	DCSF	Nov
Regional commissioning statement	LSC RPG	Oct / 26 th November
Provider briefing – West Yorkshire	SRG	11 December
Further Education full year 2008-9 recruitment data FE start of 2009-10 recruitment data	LSC	October December
Consolidated sustainable baseline allocation calculated Adjustment for cohort change	LSC	January
Negotiated growth allocations	LSC with LAs	January
Moderation meetings	LSC with LAs	9-12 February
Shadow local commissioning plans (spreadsheets)	LSC with LAs	February
Making the first payment to providers of 2009-10 allocation	LA	April 2010

Business Cycle 2010 - for programmes delivered in 2011/12

Activity	Responsibilities	Timescale
Strategic analysis	YPLA	May 2010
Review of 14-19 Plan and Development of local commissioning statement	LA	June and July 2010
Producing a Regional commissioning statement	RPG	September
Initial funding position for each LA based on 2010-11 data	YPLA	October
Agreeing local 16-19 Commissioning statement	LA SRG	October
Briefing potential provider network on local commissioning statement	LA	November
Annual national grant letter and national statement of priorities	DCSF	November
National funding rate determined and updated funding position	YPLA	Nov/Dec
Initial provider dialogue	LA	Nov/Dec
Indicative distribution of additional funding to local authorities and RPG	YPLA	December
Lead commissioner establishes learner numbers for each provider	LA	January
Building learner numbers for LA SRG	LA SRG	February
Finalising proposed learner numbers LA endorsement process	LA	February
SRG moderation of local commissioning plans	SRG	February
Regional moderation of SRG proposed commissioning plan	RPG	March
Assessment of affordability of plans	YPLA	March
LA allocation confirmed	YPLA	March
LA confirms standard learner numbers and terms and conditions to each institution	LA	March